

Church Category	Step One	Step Two	Step Three	Step Four	Step Five
	Approved by Session March 15	When cases begin to plateau. No Earlier than June 7. Approved by Session May 17.	When there is a sustained decline in new cases. No less than two weeks from Step Two.	When COVID-19 treatment is available, and risk is diminished. No less than four weeks from Step Three.	When Vaccine is reliable and COVID-19 is no longer a significant risk to our church population.
Building preparation; sanitizing, cleaning	<u>During Lockdown:</u> Sanitize all Church buildings, classrooms, sanctuary, Fellowship Hall, hallways, bathrooms, etc.	<u>Ongoing Cleaning</u> Consider using outside spaces on church property for some groups to meet initially. People provide their own chairs or blankets. One set of bathrooms will be used and access to building to one side of the church building. Lysol and hand sanitizer will be provided for use in the building.	Maintain increased sanitation/cleaning and hygiene measures in all areas of church usage.	Maintain increased sanitation/cleaning and hygiene measures in all areas of church usage. Provide supplies for volunteers to sanitize their own spaces after use to help maintain cleanliness standard.	Provide supplies for volunteers to sanitize their own spaces after use to help maintain cleanliness standard.

<p>Worship</p>	<p>All Worship Services are virtual.</p> <p>Staff Meet as necessary to enable those worship services, with fewer than 10 people in the sanctuary.</p> <p>Graveside Memorial Services held outside in the Cemetery for groups of 10 or less.</p>	<p>Continue virtual Sunday Morning worship as Primary church-wide worship.</p> <p>Create a supplemental morning outdoor prayer services for members who are not-high risk.</p> <p>Attendees bring their own chairs.</p> <p>Circles will be painted in the lawn to indicate appropriate social distancing.</p> <p>Attendees will be seated from highway to sidewalk. Dismissal from service will occur from sidewalk to highway, one circle at a time.</p>	<p>Create a process for ensuring a limited number of people for indoor worship.</p> <p>Provide overflow viewing in fellowship hall.</p> <p>Provide for distancing of 6ft between family groups. One family group per pew and all wear masks.</p> <p>Modified children's time in the pew.</p> <p>Offering plates in the front and back for reception before and after service.</p> <p>No communal singing or speaking.</p> <p>Communion ?</p> <p>Entry through Sanctuary Door 30 minutes prior to service. People will be seated from front to</p>	<p>Increase numbers of participants in worship.</p> <p>Provide overflow viewing in fellowship hall.</p> <p>Provide for distancing of 6ft between family groups.</p> <p>Modified children's time in the pew.</p> <p>Modified offering time.</p>	<p>Return to Normal practices as recommended by Committee.</p>
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			<p>back and dismissed from back to front.</p> <p>Continue video streaming of worship for those who remain at home.</p>		
Music	Instrumental music or cantors lead at home singing during virtual worship.	For outdoor worship, Keyboard or guitar provided music as appropriate. No singing or congregational responses.	Instrumental Music	Soloist or small group singing.	Return to Normal practices as recommended by Committee.
Sunday School, Bible Studies, PW, etc.	All Small groups meet via Zoom.	<p>Bible Study continued to be offered online.</p> <p>No gatherings with church-prepared food.</p> <p>Explore outdoor opportunities for small groups to meet while socially distancing.</p>	<p>Explore options for providing Sunday School virtually for all ages, or onsite with distancing, if possible.</p> <p>As weather permits, meet outside.</p> <p>Meet inside only if appropriate social</p>	<p>Explore options for providing Sunday School virtually for all ages, or onsite with distancing, if possible.</p> <p>Meet inside only if appropriate social distance measures can be put in place.</p>	Return to Normal practices as recommended by Committee.

			<p>distance measures can be put in place.</p> <p>No gatherings with church provided food.</p> <p>Expand number of options.</p>	No gatherings with church provided food.	
Session Meetings	<p>All Leadership and Committee groups meet via Zoom.</p> <p>Property Committee oversees professional repairs or individuals working on the property</p>	All leadership and committee groups meet via Zoom or correspond via e-mail.	Hybrid Zoom or onsite with distancing and masks.	Hybrid Zoom or onsite.	Return to Normal practices as recommended by Committee.
Fellowship	<p>No onsite meetings at church.</p> <p>Encourage outreach among members of the congregation via phone calls, emails, written notes and cards, etc.</p>	<p>Encourage outreach among members of the congregation via phone calls, emails, written notes and cards, etc.</p> <p>Explore small group, outdoor, social distancing possibilities.</p>	<p>Encourage social distancing during any gatherings before/after worship.</p> <p>No fellowship time before worship.</p> <p>Provide suggestions for how members might engage with those who are struggling.</p>	<p>Encourage social distancing during any gatherings before/after worship.</p> <p>No fellowship time before worship.</p> <p>Begin Sunday school at 10:15 to minimize gathering between Sunday School and Worship.</p>	Return to Normal practices as recommended by Committee.

<p>External Organizations using our Buildings</p>	<p>Contact leadership of external organizations to determine which will be able to continue virtually on their own. Scouts are limited to usage of the Scout basement and outside area.</p>	<p>Use by outside groups on church property for some external groups to meet initially.</p> <p>Red Cross Blood Drive will use Fellowship Hall June 18, following Red Cross Sanitation procedures.</p>	<p>Maintain size limits for each group determined by the church.</p> <p>Ask outside groups to clean/sanitize any indoor spaces used for meetings before they leave the building.</p>	<p>Maintain size limits for each group determined by the church.</p> <p>Ask outside groups to clean/sanitize any indoor spaces used for meetings before they leave the building.</p>	<p>Return to Normal practices as recommended by Session.</p>
<p>Church Finances and Staff</p>	<p>Provide options to continue giving online or by mailing in offerings. Remind the congregation during virtual worship services.</p> <p>Staff works at home, comes into office only as necessary.</p>	<p>Provide options to continue giving online. Offering plates will be placed at the sidewalks for donations at the end of the service.</p> <p>Offering will be placed in a sealed bag on Sunday to be counted later in the week. It will be counted by two people who will wear masks and gloves while counting.</p> <p>Weddings and funerals held inside.</p>	<p>RE-examine church budget in light of current financial situation.</p> <p>Staff resumes work in offices using appropriate social distancing measures.</p>	<p>Re-examine church budget in light of current financial situation.</p> <p>Staff work in offices using appropriate social distancing measures.</p>	<p>Return to Normal practices as recommended by Admin.</p>

<p>Pastoral Care, Weddings, Funerals, etc.</p>	<p>Weddings and funerals held at the church restricted to 10 or fewer people.</p> <p>Delay baptisms, if possible.</p> <p>Reach out to ill or hospitalized virtually, if possible.</p>	<p>Weddings and funerals held inside church restricted to 10 or fewer people.</p> <p>Explore outdoor space options for weddings or funerals larger than 10 people.</p> <p>Delay baptisms at this step if possible.</p> <p>Reach out to ill or hospitalized virtually, if possible.</p>	<p>Limit attendance inside church facilities at weddings/funerals.</p> <p>Continue outdoor weddings/funerals.</p> <p>Organize small groups with the congregation to connect with those who live alone, have suffered loss and grief, or are less comfortable with technology.</p>	<p>Increase attendance at inside church facilities at weddings/funerals.</p> <p>Continue outdoor weddings/funerals.</p>	<p>Return to Normal practices as recommended by Pastor and Session.</p>
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